

# VACANCY



***People are the business...Our business is people!***

Geita Gold Mining Ltd (GGML) is Tanzania's leading gold producer with a single operation in Geita Region. The company is a subsidiary of AngloGold Ashanti, an international gold producer headquartered in South Africa, with operations in more than ten countries, in four continents. The mine is situated in the Lake Victoria Gold fields of North Western Tanzania, only about 85 km's from Mwanza City and 20 km's South East of the nearest point of Lake Victoria. The company has its head office in Geita, only 5 Km's west of the fast-growing town of Geita, and also a supporting office in Dar es Salaam. Applications are invited from ambitious, energetic and performance driven individuals to fill in vacant position(s) mentioned below:

<b>Position:</b>	<b>Coordinator 1 – Security Shift.</b>
<b>Contract Type &amp; Duration</b>	Permanent.
<b>Job Number:</b>	GGM-2020-XAP-15.
<b>Number of Positions:</b>	01.
<b>Works For:</b>	Senior Crime Prevention Supervisor
<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Secondary Education with vast experience in security field</li> </ul>
<b>Experience:</b>	<ul style="list-style-type: none"> <li>• 3 years' experience in RRU Function</li> <li>• 2 years' experience in leadership role</li> </ul>
<b>Purpose of the Role:</b>	Supporting the role of the Senior Supervisor Crime Prevention by coordinating security functions within GGM Security operations section
<b>Main or Key Accountabilities:</b>	<ul style="list-style-type: none"> <li>• Providing a secure environment for the conduct of the mine's activities and security of its assets by enforcing Security policies and procedures and by constant monitoring thereof to ensure compliance.</li> <li>• Ensure that team members are posted out to specific posts as required with required PPE and Security tools (e.g. whistles/radio/shotgun, riot gear and take five books)</li> <li>• Ensure that PTO's, specifically in terms of team members, is conducted on a weekly basis.</li> <li>• Ensure that team members are constantly monitored in terms of their capabilities and on the job training and coaching done where required to rectify substandard performance/behavior</li> <li>• Identifying security risks within your area of accountability and report to the Senior Crime Prevention Supervisor such risks for him to develop strategies to counter/mitigate the risks.</li> <li>• Maintaining the highest standards of discipline, working behavior, integrity and confidentiality expected from the AGA security function within your area of accountability.</li> <li>• Allocate manpower per shift as per requirement to achieve maximum security.</li> <li>• Conduct audits where applicable and complete shift reports as determined by the operations superintendent or specific instructions</li> </ul>
<b>Additional Requirements:</b>	<ul style="list-style-type: none"> <li>• Tanzania Driving licence</li> <li>• Physically and mentally fit</li> <li>• Ability to supervise</li> <li>• Computer skills</li> </ul>

<b>Mode of Application:</b>	<p>Application cover letter (Subject should be <b>Coordinator 1 - Security Shift</b> and/or quote the <b>job number</b>), detailed CV, copies of relevant certificates, e- mail and telephone contacts, names and addresses of three referees, to be forwarded to below address.</p> <p>You will be required to bring <b>original certificates</b> if you are contacted for interviews.</p>
<b>Contact Address:</b>	<p>Senior Manager Human Resources, Geita Gold Mining Ltd, P.O. Box 532, <b>Geita.</b> Email: <a href="mailto:jobs.geita@AngloGoldAshanti.com">jobs.geita@AngloGoldAshanti.com</a></p>
<b>Application Deadline:</b>	<p>Application letters should reach the above on or before <b>15<sup>th</sup> September 2020 – 17hr30.</b> <b>Only shortlisted candidates will be contacted for interviews.</b></p>
<p><b>BEWARE OF CONMEN!</b> GGML does not receive money in exchange for a job position. Should you be asked for money in exchange for a job offer or suspect such activity, please report this immediately to our Security Department, Investigation Unit, by calling <b>+255 28 216 01 40 Ext 1559</b> (rates apply) or use our whistle-blowing channels by sending an SMS to <b>+27 73 573 8075</b> (SMS rates apply) or emailing <a href="mailto:24cthonesty@ethics-line.com">24cthonesty@ethics-line.com</a> or use the internet at <a href="http://www.tip-offs.com">www.tip-offs.com</a>.</p>	